



ST. TERESA'S HOSPITAL
聖德肋撒醫院

FEE SCHEDULE OF CHARGES FOR MEDICAL REPORTS / MEDICAL RECORDS
申請醫療報告 / 醫療記錄之收費詳情

Item 項目		Charge 收費	
Medical Report 醫療報告	Per Request 每份	\$250 +	Doctor's Fee* 醫生收費*
Copies of Inpatient Record 住院記錄影印本	Per Attendance 每次住院	\$310	
		- Included 30 pages, additional \$2 per page for the 31 st page onwards - 包括 30 張紙，其後每張\$2	
		- Discharge Date over 2 years need to pay additional fee \$200 - 出院日期超過 2 年的記錄要另加\$200 - Only provide the record within 7 years - 只能提供 7 年內之記錄	
Copies of Examination Report(s) 檢查報告影印本	Per Attendance 每次住院	\$310	
Inpatient Insurance Claim Form 住院保險索償表	Per Attendance 每次住院	Within THREE months after discharge 出院後三個月內	
		Free 免費 +	Doctor's Fee* 醫生收費*
		THREE months after discharge 出院其後三個月	
		\$250 +	Doctor's Fee* 醫生收費*
Outpatient Insurance Claim Form 門診保險索償表	Per Request 每份	\$300	
Copies of Outpatient Record 門診記錄影印本	Per Request 每份	\$280	
		- Included 15 pages, additional \$2 per page for the 16 th page onwards. - 包括 15 張紙，其後每張\$2。	
		- Consultation Date over 2 years need to pay additional fee \$200 - 診症日期超過 2 年的記錄要另加\$200 - Only provide the record within 7 years - 只能提供 7 年內之記錄	
EEG, X-Ray films etc 腦電圖、X 光片等等	Per sheet / per modality 每張或每種形式	\$200	
Other Information Enquiries 其他申請事項	Per Request 每份	Please contact Medical Record Office	

Remarks 備註

- The *Doctor's Fee may be varied, please contact Medical Record Office.
*個別醫生收費各異，查詢請聯絡醫療記錄室。
- We regret that we would not handle the insurance claim form and medical report for patients under the care of our Visiting Doctor(s). Please contact the attending Visiting Doctor(s) directly.
本院不會處理非駐院醫生的住院賠償表及醫療報告，請自行聯絡有關醫生。
- All photocopies are SINGLE SIDE PRINTED in Black & White on a size A4 paper.
影印副本以單面黑白 A4 紙計算。
- Application will only be processed after the payment. No refund will be made if the request is cancelled.
申請會在收到所需費用後處理。如果取消申請，已繳費用將不會發回。
- The above charges are for reference only. Prices are subject to amendment without prior notice.
以上費用僅供參考。價格如有變更，恕不另行通知。

For Enquiry 查詢 (Medical Record Office 醫療記錄室)
Tel 電話：2200 3179 Fax 傳真：2200 3199
E-mail 電郵：recordoffice@sth.org.hk
 WhatsApp: 9856 2033